

# 8 Days Induction Training Programme for Chairperson and Members of Child Welfare Committees (CWCs), Rajasthan

Date: 20.06.2023 to 27.06.2023

**Child Resource Centre**  
CMS, HCM Rajasthan State Institute of Public Administration

## Training Schedule

**Day 1 - 20.06.2023**

| TIME                | SESSION   | TRAINER/FACILITATOR (TBC)  |
|---------------------|---|--|
| 09.30 AM - 10:00 AM | <b>Registration</b>   | <b>CRC</b>   |
| 10.00 AM - 10:10 AM | <b>Welcome and Introduction</b>   | <b>Ms. Rajesh Yadav, IAS (Rted.)</b><br>Senior Fellow, CRC<br>HCM RIPA, Jaipur       |
| 10.10 AM - 10:30 AM | <b>Pre Training Assessment</b>  | <b>CRC</b>   |
| 10.30 AM - 11:15 AM | <b>Inaugural Session</b>  |  |
| 11.15 AM - 11:30 AM | <b>High Tea</b>   |  |
| 11:30 AM -12:45 PM  | <b>Child Psychology and Child Development</b> <ul style="list-style-type: none"> <li>➤ Concept child development</li> <li>➤ Stages of development</li> <li>➤ Changes and challenges of each stage</li> <li>➤ Understanding the needs of special children</li> </ul>   | <b>Ms. Yuthika Chatterji</b><br>Counselling psychologist,<br>RIHR, Jaipur            |
| 12:45 PM -02:00 PM  | <b>Rights of Children</b> <ul style="list-style-type: none"> <li>➤ The legal definition of child</li> <li>➤ Situation of children</li> <li>➤ What are child rights</li> <li>➤ Need for separate rights for children</li> <li>➤ Difference between child rights, child protection and protection of child rights</li> <li>➤ Constitution and UNCRC</li> <li>➤ National policies, laws and schemes</li> </ul> | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Supreme Court |
| 02:00 PM -02:30 PM  | <b>Lunch</b>  |  |
| 02:30 PM- 03:45 PM  | <b>Understanding Child Protection</b> <ul style="list-style-type: none"> <li>➤ What is Child Protection</li> <li>➤ Difference between Child Rights and Child Protection</li> <li>➤ Who are Children in Difficult Circumstances</li> <li>➤ Child Protection Structures</li> </ul>  | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Supreme Court |
| 03:45 PM- 04:15 PM  | <b>Tea</b>  |  |
| 04:15 PM - 05.30 PM | <b>Legal Framework for Child Protection</b> <ul style="list-style-type: none"> <li>➤ Laws Related to Children</li> <li>➤ Children Policies</li> </ul>   | <b>Ms. Lavina Rathore</b><br>Manager Projects,<br>World Resource Institute           |

| <b>Day - 2 - 21.06.2023</b> |  |   |
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| 9.00 AM – 9:30 AM           | <b>Recap</b>   |   |
| 09:30 AM – 10:45 AM         | <b>Juvenile Justice (Care and Protection of Children) Act, 2015 and Rules, 2016</b> <ul style="list-style-type: none"> <li>➤ History of the JJ Act</li> <li>➤ Fundamental Principles of the JJ Act</li> <li>➤ Outline of JJ Act</li> <li>➤ Structures established under JJ Act</li> </ul>                    | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Supreme Court  |
| 10:45 AM – 12:00 PM         | <b>Protection of Children from Sexual Offences Act, 2012</b> <ul style="list-style-type: none"> <li>➤ The situation of sexual abuse in India</li> <li>➤ Need for a separate law</li> <li>➤ Salient provisions of the POCSO Act, 2012</li> </ul>  | <b>Ms. Bharti Ali</b><br>Co-Founders and Executive<br>Director, HAQ: Centre for Child<br>Rights,<br>New Delhi                               |
| 12:00 PM – 12:15 PM         | <b>Tea</b>   |   |
| 12:15 AM – 01:30 PM         | <b>Protection of Children from Sexual Offences Act, 2012</b> <ul style="list-style-type: none"> <li>➤ POCSO linkages with JJ Act, MTP Act</li> <li>➤ Appointment of Support Person</li> <li>➤ Special Relief and Compensation under POCSO</li> </ul>   | <b>Ms. Bharti Ali</b><br>Co-Founders and Executive<br>Director, HAQ: Centre for Child<br>Rights,<br>New Delhi                               |
| 01:30 PM – 02:00 PM         | <b>Lunch</b>   |   |
| 02:00 PM – 03:15 PM         | <b>Prohibition of Child Marriage Act, 2006</b> <ul style="list-style-type: none"> <li>➤ The situation of Child Marriage in the State</li> <li>➤ Salient Provisions of PCMA, 2006</li> <li>➤ Injunction</li> <li>➤ Annulment Procedures</li> <li>➤ Role of CMPO</li> <li>➤ Linkages with JJ System</li> </ul> | <b>Mr. Raj Kumar Paliwal</b><br>Technical Expert - Child<br>Protection<br>Child Resource Centre,<br>HCM RIPA, Jaipur                        |
| 03:15 PM – 03:30 PM         | <b>Tea</b>   |   |
| 03:30 PM – 04:30 PM         | <b>Child and Adolescent Labour (Prohibition and Regulation) Act, 1986</b> <ul style="list-style-type: none"> <li>➤ The situation of Child Labour in the State</li> <li>➤ Salient provisions of CAL(P&amp;R) Act</li> <li>➤ Rescue and Rehabilitation</li> <li>➤ Linkages with JJ System</li> </ul>           | <b>Dr. Sangita Gaur</b><br>Assistant Director – Training and<br>Capacity Building,<br>Kailash Satyarthi Children’s<br>Foundation, New Delhi |
| 04:30 PM – 05:45 PM         | <b>Child Trafficking-</b> <ul style="list-style-type: none"> <li>➤ The situation of Child Trafficking in the State</li> <li>➤ Salient provisions of ITPA and IPC</li> <li>➤ Rescue and Rehabilitation</li> <li>➤ Linkages with JJ System</li> </ul>  |   |

| <b>Day - 3 - 22.06.2023</b> |  |  |
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| 09.00 AM – 9:30 AM          | <b>Recap</b>   |  |
| 09:30 AM -10:45 AM          | <b>Child Welfare Committees</b> <ul style="list-style-type: none"> <li>➤ Concept of CWC</li> <li>➤ Composition</li> <li>➤ Functions and Responsibilities</li> <li>➤ Power, Jurisdiction and Limitations</li> </ul>   | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty,<br>Department for Child Rights     |
| 10:45 AM – 12:00 PM         | <b>Child Welfare Committees</b> <ul style="list-style-type: none"> <li>➤ Who is a Child in Need of Care and Protection</li> <li>➤ Suo-moto cognizance &amp; reach out to children</li> <li>➤ Sitting Procedure</li> <li>➤ Child-Friendly Indicators Code of Conduct and Judicial Discipline</li> </ul> | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Supreme Court     |
| 12.00 PM – 12:15 PM         | <b>Tea</b>   |  |
| 12:15 PM – 01:30 PM         | <b>Allocation of work/ roster system</b> <ul style="list-style-type: none"> <li>➤ Concept of roster system</li> <li>➤ Need of the roster system</li> <li>➤ Management of roster system</li> </ul>  | <b>Dr. Kavita Mangnani</b><br>Director, Restorative Care<br>HAQ- Centre for Child Rights |
| 01:30 PM – 02:00 PM         | <b>Lunch</b>   |  |
| 02:00 PM – 03:15 PM         | <b>Enquiry by Child Welfare Committee</b> <ul style="list-style-type: none"> <li>➤ Procedure</li> <li>➤ Dispositional orders passed by CWC</li> </ul>  | <b>Dr. Kavita Mangnani</b><br>Director, Restorative Care<br>HAQ- Centre for Child Rights |
| 03:15 PM – 03:30 PM         | <b>Tea</b>   |  |
| 03:30 PM – 04:30 PM         | <b>Social Investigation Report</b> <ul style="list-style-type: none"> <li>➤ What is SIR</li> <li>➤ Significance of SIR</li> <li>➤ Critical Areas</li> </ul>  | <b>Ms. Urvashi Tilak</b><br>Counsel to Secure Justice<br>New Delhi                       |
| 04:30 PM - 05:45 PM         | <b>Individual Care Plan</b> <ul style="list-style-type: none"> <li>➤ What is ICP</li> <li>➤ Significance of ICP</li> <li>➤ Tracking of the progress of ICP</li> <li>➤ Critical Areas</li> </ul>  | <b>Ms. Urvashi Tilak</b><br>Counsel to Secure Justice<br>New Delhi                       |
| 05:45 PM – 06:00 PM         | Concluding Session   |  |

**Day - 4 - 23.06.2023**

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| 9.00 AM – 9:30 AM   | <b>Recap</b>   |  |
| 9:30 AM -10:45 AM   | <b>Role of CWC in Children in Need of Care &amp; Protection</b> <ul style="list-style-type: none"> <li>➤ Inquiry</li> <li>➤ Age Determination</li> <li>➤ Arrangement of Legal Aid</li> <li>➤ Compensation</li> </ul> | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty,<br>Department for Child Rights         |
| 10:45 AM – 12:00 PM | <b>Role of CWC in Declaring Children legally free for Adoption</b>   | <b>Mr. Manish Sharma</b><br>Programme Officer,<br>State Adoption Resource Agency (SARA), DCR |
| 12.00 PM – 12:15 PM | <b>Tea</b>   |  |
| 12:15 PM – 01:30 PM | <b>Role of CWC in Children in Need of Care &amp; Protection</b> <ul style="list-style-type: none"> <li>➤ Trafficked children</li> <li>➤ Runaway Children</li> <li>➤ Child Labour</li> <li>➤ Child Begging</li> </ul> | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Supreme Court         |
| 01:30 PM – 02:00 PM | <b>Lunch</b>   |  |
| 02:00 PM – 03:15 PM | <b>Crime Against Children</b> <ul style="list-style-type: none"> <li>➤ Offence defined under JJ Act and IPC</li> <li>➤ Child-Friendly Procedure</li> </ul>   | <b>Mr. Dheeraj Verma</b><br>Inspector,<br>Rajasthan Police Academy,<br>Jaipur                |
| 03:15 PM – 03:30 PM | <b>Tea</b>   |  |
| 03:30 PM – 04:30 PM | <b>Counselling &amp; Communication with Children</b> <ul style="list-style-type: none"> <li>➤ Counselling of children</li> <li>➤ Counselling of parents</li> </ul>   | <b>Dr. Kavita Mangnani</b><br>Director, Restorative Care<br>HAQ- Centre for Child Rights     |
| 04:30 PM - 05:45 PM | <b>CWC and relevant procedures</b> <ul style="list-style-type: none"> <li>➤ Fit Person</li> <li>➤ Fit Facilities</li> <li>➤ Restoration and Repatriation of Children</li> </ul>                                      | <b>Dr. Kavita Mangnani</b><br>Director, Restorative Care<br>HAQ- Centre for Child Rights     |
| 05:45 PM – 06:00 PM | Concluding Session   |  |

| <b>Day - 5 - 24.06.2023</b> |  |  |
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| 9.00 AM - 9:30 AM           | <b>Recap</b>   |  |
| 9:30 AM - 10:45 AM          | <b>CWC and relevant procedures</b> <ul style="list-style-type: none"> <li>➤ Abuse in Institution</li> <li>➤ Death of Children in CCI</li> <li>➤ Procedure in Missing Children</li> </ul>   | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty,<br>Department for Child Rights |
| 10:45 AM - 12:00 PM         | <b>Rehabilitation and Social Re-integration</b> <ul style="list-style-type: none"> <li>➤ Concept of Rehabilitation</li> <li>➤ Concept of social re-integration</li> <li>➤ Non-Institutional Alternative Care</li> </ul>                                  | <b>Mr. Devashish Mishra</b><br>CERI, New Delhi                                       |
| 12.00 PM - 12:15 PM         | <b>Tea</b>   |  |
| 12:15 PM - 01:30 PM         | <b>Institutional Care</b> <ul style="list-style-type: none"> <li>➤ Ensuring the minimum standard of care</li> <li>➤ Rehabilitation Services</li> <li>➤ Linkages with Other Institutions</li> </ul>   | <b>Ms. Urvashi Tilak</b><br>Counsel to Secure Justice,<br>New Delhi                  |
| 01:30 PM - 02:00 PM         | <b>Lunch</b>   |  |
| 02:00 PM - 03:15 PM         | <b>Role of CWC in Institutional Care</b> <ul style="list-style-type: none"> <li>➤ De-institutionalization of Children</li> <li>➤ Rehabilitative Sponsorship</li> <li>➤ Monitoring of progress of a child in CCI</li> <li>➤ Inspection of CCIs</li> </ul> | <b>Ms. Urvashi Tilak</b><br>Counsel to Secure Justice,<br>New Delhi                  |
| 03:15 PM - 03:30 PM         | <b>Tea</b>   |  |
| 03:30 PM - 04:30 PM         | <b>Non-Institutional Alternative Care</b> <ul style="list-style-type: none"> <li>➤ Individual Foster Care</li> <li>➤ Group Foster Care</li> <li>➤ Sponsorship</li> </ul>   | <b>Mr. Devashish Mishra</b><br>CERI, New Delhi                                       |
| 04:30 PM - 05:45 PM         | <b>Individual and Group Foster Care Programme</b> <ul style="list-style-type: none"> <li>➤ Key provisions</li> <li>➤ Role of CWC</li> <li>➤ Monitoring and Inspection</li> </ul>   | <b>Dr. Shilpa Mehta</b><br>Founder,<br>Foster Care Society, Udaipur                  |
| 05:45 PM - 06:00 PM         | <b>Concluding Session</b>  |  |

| <b>Day - 6 - 25.06.2023</b> |  |   |
|-----------------------------|--|---|
| 9.00 AM – 9:30 AM           | <b>Recap</b>   |   |
| 9:30 AM -10:45 AM           | <b>After Care Programme</b> <ul style="list-style-type: none"> <li>➤ Key provisions</li> <li>➤ Role of CWC</li> <li>➤ Monitoring and Inspection</li> </ul>   | <b>Mr. Girish Mehta</b><br>Founder,<br>Careleaver Inner Circle Forum, Jaipur                  |
| 10:45 AM – 12:00 PM         | <b>Privacy &amp; Confidentiality</b> <ul style="list-style-type: none"> <li>➤ Legal provisions</li> <li>➤ Privacy &amp; confidentiality at CWC</li> </ul>  | <b>Mr. Samarth Sharma</b><br>Advocate,<br>Rajasthan High Court, Jaipur                        |
| 12.00 PM – 12:15 PM         | <b>Tea</b>   |   |
| 12:15 PM – 01:30 PM         | <b>Bal Swaraj Covid Care</b> <ul style="list-style-type: none"> <li>➤ Directions of Hon'ble Courts</li> <li>➤ Role of CWC</li> </ul>   | <b>Mr. Anirudh Jamini</b><br>Technical Expert<br>Department for Child Rights                  |
| 01:30 PM – 02:00 PM         | <b>Lunch</b>   |   |
| 02:00 PM – 03:15 PM         | <b>Protection of property rights of children</b> <ul style="list-style-type: none"> <li>➤ Legal provisions</li> <li>➤ Role of CWC</li> </ul>   | <b>Mr. Shyam Singh Shekhawat,(RAS)</b><br>Additional Director,<br>Department for Child Rights |
| 03:15 PM – 03:30 PM         | <b>Tea</b>   |   |
| 03:30 PM – 04:30 PM         | <b>Role of Legal Services Authorities in the protection of rights of children</b>  | <b>Ms. Swati Rao</b><br>Deputy Secretary-I and Sr. Civil Judge<br>RLSA, Jaipur                |
| 04:30 PM - 05:45 PM         | <b>Understanding Summon Procedure</b> <ul style="list-style-type: none"> <li>➤ What is Summon Procedure</li> <li>➤ Difference of FIR/Complaint</li> <li>➤ Issuance of summons and warrant</li> </ul> | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate &<br>Advocate, Hon'ble Supreme Court  |
| 05:45 PM – 06:00 PM         | Concluding Session   |   |

| <b>Day - 7 - 26.06.2023</b> |   |   |
|-----------------------------|---|---|
| 09.00 AM - 9:30 AM          | <b>Recap</b>  |   |
| 09:30 AM - 10:45 AM         | <b>Understanding Summon Procedure</b> <ul style="list-style-type: none"> <li>➤ Recording of statements and evidence</li> <li>➤ Coordination with Judiciary</li> <li>➤ Maintenance of Order sheet</li> </ul> | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate & Advocate, Hon'ble Supreme Court |
| 10:45 AM - 12:00 PM         | <b>Documentation at CWC</b> <ul style="list-style-type: none"> <li>➤ Maintenance of Case Files</li> <li>➤ Registers</li> <li>➤ Records of Inspections etc.</li> </ul>                                       | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty, Department for Child Rights         |
| 12.00 PM - 12:15 PM         | <b>Tea</b>  |   |
| 12:15 PM - 01:30 PM         | <b>Maintenance of Individual Case File</b> <ul style="list-style-type: none"> <li>➤ Order Sheet</li> <li>➤ Case Summary</li> <li>➤ Case Monitoring Sheet</li> </ul>   | <b>Mr. Anant Kumar Asthana</b><br>Child Rights Advocate & Advocate, Hon'ble Supreme Court |
| 01:30 PM - 02:00 PM         | <b>Lunch</b>  |   |
| 02:00 PM - 03:15 PM         | <b>Procedure for Right to Information and Certified Copies</b>  | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty, Department for Child Rights         |
| 03:15 PM - 03:30 PM         | <b>Tea</b>  |   |
| 03:30 PM - 04:30 PM         | <b>Role of District Magistrate with reference to CWCs</b>   | <b>Representative, Department for Child Rights</b>  |
| 04:30 PM - 05:45 PM         | <b>Child Tracking Portal</b>  | <b>Representative, Department for Child Rights</b>  |
| 05:45 PM - 06:00 PM         | Concluding Session  |   |

**Day - 8 - 27.06.2023**

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|---------------------|---|--|
| 9.00 AM - 9:30 AM   | <b>Recap</b>  |  |
| 9:30 AM -10:30 AM   | <b>CARINGS Portal &amp; NCPCR Portal</b>  | <b>Mr. Anirudh Jamini</b><br>Technical Expert<br>Department for Child Rights   |
| 10:30 AM - 11:30 PM | <b>National Legal Services Authority (NALSA) App</b>  | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty,<br>Department for Child Rights   |
| 11.30 PM - 11:45 PM | <b>Tea</b>  |  |
| 11:45 PM - 12:45 PM | <b>CP-MIS</b>   | <b>Representative,<br/>Department for Child<br/>Rights</b>   |
| 12:45 PM - 02:00 PM | <b>Co-ordination with various Authorities</b>   | <b>Mr. Govind Beniwal</b><br>Officer on Special Duty,<br>Department for Child Rights   |
| 02:00 PM - 02:45 PM | <b>Lunch</b>  |  |
| 02:45 PM - 03:00 PM | <b>Interaction with Former Chairpersons and Members of CWCs and Sharing of Best Practices</b> | <b>Former Chairpersons and Members of CWCs-</b><br>1. Mr. Rajendra Seervi<br>2. Ms. Sweta Garg<br>3. Dr. Shilpa Mehta<br>4. Mr. Manoj Soni |
| 03:00 PM - 03:15 PM | <b>Tea</b>  |  |
| 03:15 PM - 03:30 PM | <b>Post Training Assessment</b>   | <b>CRC</b>   |
| 03:30 PM - 04:30 PM | <b>Certification Distribution</b>   | By Senior Officers   |
| 04:30 PM - 05:00 PM | <b>Conclusion and Guiding Remarks</b>   | Commissioner, DCR  |
| 05:00 PM - 05:15 PM | <b>Vote of Thanks</b>   | <b>CRC</b>   |